Divisional Office Personnel Branch Vijayawada Dt. 20.02.2024.

No. SCR/P-BZA/Staff Grievances/ABHILASHA

All Concerned

Sub: An "ABHILASHA" Desk is launched to redress the Grievances/ Interviews of Staff of BZA Division on all working days from 16.00hrs. to 17.00hrs. in Personnel Department/BZA.

An "ABHILASHA" Desk is launched for convenience of the staff of BZA Division to redress their Staff Grievances/Interviews on all working days from 16.00 hrs. to 17.00 hrs. in Personnel Department.

In this connection, the following Personnel Officers are nominated to redress the staff grievances through Abhilasha Desk on all working days as mentioned against each officer.

Sl. No.	Name of the Officer	Day	Link Officer
1.	Sri N. Subhash, DPO	Monday	APO/Elec.
2.	Sri M. Anirudh, APO/T	Tuesday	APO/Engg.
3.	Sri P. Sreenath, APO/Elec	Wednesday	APO/Mech.
4.	Sri B. Saila Sudhakar, APO/Engg.	Thursday	APO/T
5.	Sri K. Srinivasa Rao, APO/Mech	Friday	DPO

Sri K. Seshagiri Rao, OS/PB and Sri Nagaraju, S&WI are nominated to record the grievances of the staff who represented to the Abhilasha Desk, duly prepare a googlesheet and enter the details of the grievances like Date, Name of the emp., Designation, Department, Station, Details of Grievance, Dealing clerk, Target date. etc. If required, create an e-office file and enclose the representation & all the documents which were submitted by the employee and send the file to concerned dealer to redress the same within 07 days for Personnel Dept. issues and redress the issues if pertains to inter departmental/divisional within 15-30 days.

In view of the above, all the staff of BZA Division are advised to utilize the Abhilasha Desk for redressing their Staff Grievances through direct Interviews with Personnel Officers on all working days from 16.00hrs to 17.00hrs. as mentioned above.

(ANAND KATTA, IRPS) Sr.DPO/BZA

Copy to:-

PS(Gaz) to DRM for kind information of DRM/BZA.

PS to ADRM(I) & ADRM(O) for kind information of ADRM (Infra) & ADRM (OP)

All Branch Officers for kind information please.

DSs....SCRES, SCRMU, SC& ST Association, OBC Association/BZA.